

## Getting Oxfordshire Online

# Laptop donation criteria

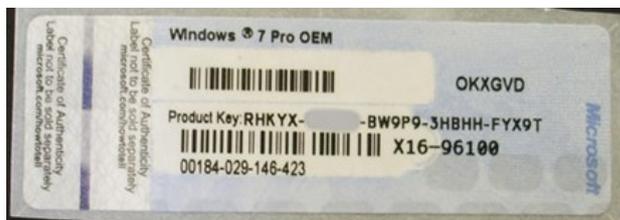
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### What we are looking for

We are looking for laptops that can run Windows 10 or Chrome OS. Most laptops made in the last seven to eight years are capable of this.

Signs that a laptop might be suitable for use in our project include the following:

- It was purchased with Windows 7, 8 or 10 installed. There will often be a sticker on the bottom of the laptop (sometimes it is inside the battery compartment) that states the Windows version, for example:



- It has 4GB of RAM or can be upgraded to this level.
- It has a minimum dual-core Intel or AMD CPU (eg Intel Core i3, i5, i7 or AMD A4, A8, A10).

This information can be found by following these steps:

- In the bottom left-hand corner of your screen type "PC" in the search bar.
- Click on the "PC" app.
- On the next screen right-click on "This PC" icon and select "Properties".
- This should show details of your processor and the amount of RAM installed.

**We can only accept machines in full working order**, complete with power cable and working batteries. Ideally the machine should be capable of booting to a Windows login screen.

**All devices donated to the project will be securely wiped** as part of the refurbishment process. We also provide instructions for individual donors to perform a factory reset on their devices before donation, which we encourage where possible.

If you are not sure whether a laptop is suitable or not, please email photos, which include any labels on the top and bottom of the machine, to [john@aspireoxford.co.uk](mailto:john@aspireoxford.co.uk) and we will get back to you as soon as possible.

We can also use Apple Macs of a similar vintage and condition, and recent Chromebooks. Please contact us if in any doubt.

We can potentially accept corporate donations of machines without hard drives, as we are aware that some donors have confidentiality requirements that mean they cannot risk transferring data outside their organisations.

If for any reason we are unable to use a laptop after you have donated it, it will be recycled. Some devices will be sold in order to partially fund the refurbishment work.



## How to donate

We have established hubs at Aspire in Oxford and SOFEA in Didcot that are accepting donations of laptops from businesses and individuals. The laptops will be securely wiped to remove all data from them, and reconfigured, before being passed on at low or no cost to those who need them.

### Aspire – Oxford

#### **St Thomas' School, Osney Lane, Oxford, OX1 1NJ**

Aspire are based in Central Oxford, near the railway station. Turn off Oxpens Road into St Thomas' Street and then take the first right onto Woodbine Place. Drive to the end of the street and you will see an old school behind black railings – this is our office. Please ring the doorbell at the front of the building on arrival.

Contact: John Dennis, 01865 204450,  
john@aspireoxford.co.uk



### SOFEA – Didcot

#### **Unit 1E Trident Park, Basil Hill Road, Didcot OX11 7HJ**

SOFEA is based in Didcot, one mile from Didcot train station. Coming from the direction of the A34, at the first roundabout turn left, then straight on at the second roundabout. Trident Park is the signposted on the right-hand side; follow the road round passing Screw Fix on your right, continue until you reach a T-junction. You'll find the door to the SOFEA reception on the right-hand side.

Contact: Lorraine Miller, 01235 510774,  
lorraine@sofea.uk.com

