General eligibility criteria

Criteria that apply to all OCF grant programmes

To be eligible to apply for funding from Oxfordshire Community Foundation (OCF), your group must:

• Be a registered charity, constituted group or social enterprise/CIC
• Be based in Oxfordshire and/or have beneficiaries in Oxfordshire
• Have at least three trustees or committee members who are not related to each other
• Have a bank account in its own name with at least two unrelated signatories, open for three months or more
• Be open to people of all religions and political affiliations, and must not proselytise

Additional for applications to the Community Resilience Grants:

• Parish and town councils (if the funded activity is not deemed part of their statutory duties)
• Parent Teacher Associations (PTAs)

The following types of group/project are NOT eligible:

• National charities (or financially integrated branches)
• Public bodies or statutory organisations (including parish/town councils)
• Charities where the beneficiaries are solely animals
• Individuals
• Projects that are the purchase of buses or other vehicles
• Large-scale construction projects (including fixed structures e.g. playgrounds)
• Projects where the costs have already been incurred

If the above criteria do not apply to your project, unfortunately you are not eligible to apply for funding from OCF.

If you are eligible, you will need to select from one of the following grant programmes:

<table>
<thead>
<tr>
<th>£500 - £10,000</th>
<th>£10,000 – £50,000</th>
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</thead>
<tbody>
<tr>
<td><strong>Community Resilience</strong> Short application form</td>
<td><strong>Step Change</strong> Two-stage application process</td>
</tr>
</tbody>
</table>
| Tell us what you are doing to respond to the COVID-19 pandemic and how you would spend any funds allocated. | Transformational change for organisations with strong leadership  
• Medium to long term  
• Focus on boosting internal infrastructure or mergers  
• Systems/premises upgrades or training  
• Marketing or research |
### Criteria by grant programme

<table>
<thead>
<tr>
<th></th>
<th>Community Resilience Fund</th>
<th>Step Change Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grant size</strong></td>
<td>£500 - £10,000</td>
<td>£10,000–£50,000</td>
</tr>
<tr>
<td><strong>Annual group income</strong></td>
<td>£3,000,000</td>
<td>£75,000–£750,000</td>
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<tr>
<td><strong>Group established</strong></td>
<td>Minimum 12 months</td>
<td>Three years or more</td>
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<tr>
<td><strong>Types of work funded</strong></td>
<td>Core costs, general expenses, project work.</td>
<td>Mergers, systems/premises upgrades, training, marketing or research</td>
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<tr>
<td><strong>Dates</strong></td>
<td>Opened Wednesday 1st April at 3pm</td>
<td>Closing Wednesday 1st July at midday</td>
</tr>
<tr>
<td><strong>What to do now</strong></td>
<td>Find out more at oxfordshire.org</td>
<td>Read the application guidelines at oxfordshire.org/step-change</td>
</tr>
</tbody>
</table>

### Notes

**Running costs**

Staff/running costs can be funded from any of these grant programmes, as long as you can demonstrate a clear budget, how the costs match the programme’s objectives and your plan for how these costs will be funded after the life of the OCF grant. Sessional costs for leaders or trainers can be factored into a project budget.

**Tips and hints**

The panel will assess more favourably grant applications where:

- **Volunteers** are being used to deliver impact
- The group is **collaborating** with other organisations and stakeholders, or there is **no other provider** of the work.